

Council of Graduate Coordinators and Staff (CGCS) Meeting

March 9, 2018



CGCS Agenda-March 9, 2018

- > Chancellors Distinguished Fellowship update
- > Summer Graduate Research Fellowship update
- > Enrollment update
- > Recruitment update
- > Admission requirements update
- > Upcoming Staff Storm
- > Reminders/Upcoming Events

Chancellor's Distinguished Fellowship Update

- > 15 nominations received
- > Hoping to award 7 nominees (changed from 5)
- > Cohort of Nominees:
 - Strongest average GPA ever (in 4 years)
 - Most diverse (different programs, schools, race, ethnicity, etc.)
- > Very difficult to determine awardees!
- > What's Next:
 - Departments will be contacted to confirm funding support early next week.
 - Awardees will be notified by March 15.
 - Waitlisted candidates will be notified as declines come in
 - Awardees accept/decline CDF award by April 15; academic department notified of response.



Additional CDF Information

- > FAQs, expectations and guidelines, and more information can be found online at:
 - http://grad.mst.edu/futurestudents/funding/cd_fellowship/

Summer Graduate Research Fellowships (SGRF)

TIMETABLE AND WORKFLOW:

- > Students applied by February 15, 2018.
 - 48 applications received
- > Academic departments were notified of the student applications from their programs.
- > Academic departments were required to evaluate their student applications and send ONE nomination per degree level and area to the Office of Graduate Studies.
 - 18 nominations received from departments
 - > 11 PhD > 11 Area 1
 - > 7 MS > 7 Area 2
- > Selection committee will review and make selections by March 20, 2018.
 - Selection of awardees will be based on strength of research project proposal, intellectual merit, broader impact, student academic preparation, and research project intended outcomes.
- > Funds are paid out to the student account by June 1, 2018.



Summer Graduate Research Fellowships

- > 4 fellowships will be awarded (2 for Master's students, 2 for doctoral students) with the intention of awarding the following:
 - **1 Doctoral and 1 Master's in Area 1:** Mechanical Engineering, Aerospace Engineering, Manufacturing Engineering, Civil Engineering, Environmental Engineering, Systems Engineering, Electrical Engineering, Computer Engineering, Petroleum Engineering, Geological Engineering, Mining Engineering, Nuclear Engineering, Explosives Engineering, Materials Science and Engineering, Ceramic Engineering, Metallurgical Engineering, Chemical Engineering
 - **1 Doctoral and 1 Master's in Area 2:** Business Administration, Information Science and Technology, Engineering Management, Geology and Geophysics, Geotechnics, Computer Science, Physics, Chemistry, Applied and Environmental Biology, Mathematics, Technical Communication, Industrial-Organizational Psychology

Summer Graduate Research Fellowships

> Eligibility:

- Must be a degree-seeking graduate student.
- Must be registered full-time (9 credit hours) in the spring semester prior to the Summer Graduate Research Fellowship.
- Summer enrollment requirements for awardees will be dictated as per Policy memo II-20.
- For Doctoral Students:
 - > Must have taken and passed the qualifying exam but not yet have taken the comprehensive exam.
- For Master's Students:
 - > Must be a thesis student and have completed at least 18 graduate credit hours by June 1 and have submitted the form 1 (plan of study) to the Office of Graduate Studies.
- All research proposals must align with thesis or dissertation projects. **Students can receive the SGRF only once for a given degree program.** If a student graduates after receiving a Research Fellowship and returns to Missouri S&T to complete another degree, he or she may be eligible for another Summer Graduate Research Fellowship in their new degree. [The Summer Graduate Research Fellowship is awarded for \\$1500.](#)
- Students on GRA, GTA, or GA FTE appointment, internship or co-op, or external support **ARE ELIGIBLE** to apply for the SGRF.



Enrollment Update

TOTAL ENROLLMENT:

> Spring 18	vs	Spring 17	vs	Spring 14
– PhD: 701		PhD: 647		PhD: 553
– MS: 1081		MS: 1159		MS: 1408
– TOTAL: 1782		TOTAL: 1806		TOTAL: 1961



Recruitment Update – Spring Fairs

- > Atlanta/HBCU
 - Morehouse College
 - Spelman College
 - Clark Atlanta University
- > University of Kansas
- > William Jewell College
- > UMKC
- > University of Central Missouri
- > SIU – Carbondale
- > Arkansas Tech University
- > Saint Louis University
- > University of Arkansas
- > Oklahoma State University
- > Culver-Stockton College
- > SIU – Edwardsville
- > Washington University
- > Central Methodist University
- > Columbia College
- > College of the Ozarks
- > NSBE
- > Missouri Southern University
- > Hiring Our Heroes (FLW)
- > Virtual Grad School Fairs:
 - Computer Science
 - Psychology
 - Engineering



Pending Files

- > Please move pending applications through as quickly as possible!
 - Enrollment has declined; if departments can move pending files through quickly, we can maybe beat out competition we are getting from other schools and potentially students will commit to S&T over others

Admission Requirements Update

- > If any changes, please notify grad@mst.edu
- > For consistency, changes will only be made during summer for the NEXT academic year. Changes must stay in place for the full academic year.
- > Changes will no longer be made in the middle of the academic year

Graduate Admission Requirements
Valid for Fall 2019, Spring 2020, Summer 2020 Semesters

Graduate Admission Requirements for

MASTER'S								
	IELTS	TOEFL	GRE-V	GRE-Q	GRE V+Q	GRE A(W)	GMAT	Ugrd GPA
CURRENT								
Edits (if any)								

PhD								
	IELTS	TOEFL	GRE-V	GRE-Q	GRE V+Q	GRE A(W)	Ugrd GPA	MS GPA
CURRENT								
Edits (if any)								

When applicants ask for a time to decision (from the submission of a completed application), what time frame should we give them (in weeks)?

Do you require S&T alumni applying for a graduate program to provide letters of recommendation?

YES NO

Do you waive the GRE for S&T alumni if they meet a GPA requirement?

YES NO

If yes, what is the GPA requirement? _____

Please list any additional considerations for applicants.

Due back to Office of Graduate Studies by July 13, 2018

Upcoming Staff Storms

- > Graduate Degree Audit Review
 - Thursday, March 22nd, 10:00 am – 11:00 am
 - Friday, March 23rd, 1:00 pm – 2:00 pm
 - 140 Toomey Hall

- > RSVP by emailing Kathy (wagnerkc@mst.edu) by Friday, March 16th

Upcoming Deadlines

> March 9

- Form 1B (if required)
- Last day to submit thesis for technical editing services (optional)
- Notify Office of Graduate Studies if student will/will not be meeting spring semester deadlines

> March 26

- Last day for thesis/dissertation for the first format check

> April 4

- Form 2/7 due

> April 13

- Form 3 due (if required)

> April 20

- Final thesis/dissertation due

Spring 2018 Recent and Upcoming Events

March

Mini Thesis/Dissertation Boot Camp

Fri., March 2, 9am-4pm

140 Toomey

Registration Required

Learning about iThenticate

Mon., March 5

206 Comp Sci

Writing a Letter of Intent

Mon., March 12, 12-1pm

305 Norwood

Writing Workshop: Style

Wed., March 21, 12-1pm

208 Norwood Hall

Registration Required

More events online!
grad.mst.edu/events

Spring 2018 Events

April

- **Writing Workshop: Grammar**
Wed., Apr. 11, 12-1pm
208 Norwood
Registration Required
- **Submitting your Thesis/Dissertation to Scholars Mine**
Thurs., Apr. 19, 12-1pm
Location TBD
- **Writing Professional Emails**
Mon., Apr. 23, 12-1pm
305 Norwood
- **Proofreading with Grammarly**
Wed., Apr. 25, 12-1pm
140 Toomey

May

- **Stress Relief**
Thurs., May 10, 1-3pm
Norwood Ground Floor
- **Writing Workshop: Punctuation**
Wed., May 16, 12-1pm
208 Norwood
Registration Required.
- **Write-In**
Wed., May 23, 9am-12pm
203 Library

More events online!
grad.mst.edu/events

Thank you for attending!

Next Meeting:

April 13, 1pm

140 Toomey

